

Request for Proposals

ISSUED BY

The New Mexico Human Services Department



For the provision of

HHS 2020 Medicaid Enterprise Benefit Management Services

RFP # 20-630-8000-0002

Amendment 1

Human Services Department
P.O. Box 2348
Santa Fe, New Mexico 87504-2348
Dr. David Scrase, Cabinet Secretary

RFP ISSUE DATE: August 21, 2019

AMENDMENT 1 ISSUE DATE: September 26, 2019

Revised (Amended) Proposal Due Date: November 22, 2019

Request for Proposals # 20-630-8000-0002 is amended as described herein:

Change VI. A SEQUENCE OF EVENTS, Table 2 – Sequence of Events, page 27

Change From:

VI. CONDITIONS GOVERNING THE PROCUREMENT

This section of the RFP presents the schedule, description and conditions governing the procurement.

A. SEQUENCE OF EVENTS

The Procurement Manager will make every effort to adhere to the following schedule, which is applicable to both BMS and C/CMS:

Table 1 - Sequence of Events

Action	Responsible Party	Due Date*
1. Issue RFP	HSD	August 21, 2019
2. Distribution List Confirmation	HSD	September 10, 2019
3. Pre-proposal Conference	HSD	September 10, 2019
4. Deadline to Submit Questions	Potential Offerors	September 16, 2019
5. Response to Written Questions	Procurement Manager	October 1, 2019
6. Submission of Proposal	Potential Offerors	November 6, 2019
7. Proposal Evaluation	Evaluation Committee	November 7, 2019 – November 22, 2019
8. Selection of Finalists	Evaluation Committee	November 25, 2019
9. Best and Final Offer	Finalist Offerors	December 3, 2019
10. Oral Presentation(s)	Finalist Offerors	December 10, 2019 – December 11, 2019
11. Finalize Contractual Agreement	HSD/Finalist Offerors	January 6, 2020
12. Approval of Contracts (Federal & State)	CMS/DoIT	April 1, 2020
13. Contract Award	HSD/Finalist Offerors	April 1, 2020
14. Protest Deadline	HSD	15 calendar days after contract award notice

* Dates subject to change based on number of responses and final approval from Federal partners.

To:

VI. CONDITIONS GOVERNING THE PROCUREMENT

This section of the RFP presents the schedule, description and conditions governing the procurement.

B. SEQUENCE OF EVENTS

The Procurement Manager will make every effort to adhere to the following schedule, which is applicable to both BMS and C/CMS:

Table 2 - Sequence of Events

Action	Responsible Party	Due Date*
1. Issue RFP	HSD	August 21, 2019
2. Distribution List Confirmation	HSD	September 10, 2019
3. Pre-proposal Conference	HSD	September 10, 2019
4. Deadline to Submit Questions	Potential Offerors	September 16, 2019
5. Response to Written Questions	Procurement Manager	October 11, 2019
6. Submission of Proposal	Potential Offerors	November 22, 2019 By 3:00 PM MT
7. Proposal Evaluation	Evaluation Committee	November 23, 2019 – December 11, 2019
8. Selection of Finalists	Evaluation Committee	December 12, 2019
9. Submission of Best and Final Offer	Finalist Offerors	December 16, 2019 By 3:00 PM MT
10. Oral Presentation(s)	Finalist Offerors	December 18, 2019 – December 19, 2019
11. Notification of Intent to Award	HSD	December 30, 2019
12. Finalize Contractual Agreement	HSD/Finalist Offerors	February 3, 2020
13. Approval of Contracts (Federal & State)	CMS/DoIT	April 1, 2020
14. Contract Award	HSD/Finalist Offerors	April 1, 2020
15. Protest Deadline	HSD	15 calendar days after contract award notice

* Dates are subject to change at HSD's discretion.