



State of New Mexico
Medical Assistance Program Manual
Supplement



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TO: PRIMARY CARE PROVIDERS

FROM: ALANNA DANCIS, ACTING DIRECTOR, MEDICAL ASSISTANCE DIVISION *Alanna Dancis*

THROUGH: MEDICAL ASSISTANCE DIVISION (MAD) AND THE DEVELOPMENTAL DISABILITIES SUPPORTS DIVISION (DDSD)

SUBJECT: MEDICAL ASSISTANCE DIVISION (MAD) 378, LONG TERM CARE MEDICAL ASSESSMENT ABSTRACT, LEVEL OF CARE (LOC) PROVIDER GUIDANCE

To assist with the timely completion of the Initial Level of Care (LOC) and annual recertification process, the Medical Assistance Division (MAD) is issuing the following guidance:

This supplement provides clarification to Primary Care Providers (PCPs) regarding the necessity of completing the Long-Term Care Medical Assessment Abstract, MAD 378 (LTCAA), for prospective Medicaid recipients or members who have intellectual and developmental disabilities (IDD). This LTCAA is required to determine the individuals Level of Care (LOC) and ensure access to Home and Community Based Services (HCBS) through the Developmental Disabilities (DD) and Mi Via Waivers.

Applicants for the DD and Mi Via Waiver are required to have their PCP complete and sign the LTCAA. Delays in the completion and submission of the LTCAA, may delay access to waiver services and creates avoidable health and safety risks for the participant and their family.

Additionally, all waiver participants must complete an annual recertification process to continue receiving waiver services. The recertification process includes the completion of a new LTCAA annually.

Failure to complete and sign the LTCAA, for annual recertifications, may result in a lapse or termination of the participants' waiver services.

The LTCCA and instructions can be found at: <https://www.hca.nm.gov/wp-content/uploads/MAD-378.pdf>

Applicable New Mexico Administrative Code (NMAC):

New Mexico Administrative Code 8.314.5 Development Disabilities Home and Community-Based Services Waiver

The NMAC can be found at: <https://www.hca.nm.gov/wp-content/uploads/8.314.5-FINAL-WEB-POSTING-002.pdf>

For any questions regarding this supplement or the DD and Mi Via Waivers contact:

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DD Waiver Program Manager, Steven Fernandez at steven.fernandez@hca.nm.gov