



# HEALTH CARE AUTHORITY

## STATE OF NEW MEXICO COMMODITY SUPPLEMENTAL FOOD PROGRAM FEDERAL FISCAL YEAR 2025 STATE PLAN AND CASELOAD



## NEW MEXICO HEALTH CARE AUTHORITY COMMODITY SUPPLEMENTAL FOOD PROGRAM (CSFP) STATE PLAN – FEDERAL FISCAL YEAR 2025

## INTRODUCTION

This State Plan of Operation sets forth the procedures in accordance with 7 CFR Part 247 as applicable to be utilized in the administration of the Commodity Supplemental Food Program (CSFP) in New Mexico. This program is recognized as the New Mexico Senior Food Box Program.



The United States Department of Agriculture (USDA) administers CSFP nationally to provide supplemental foods for a target group of low-income seniors over sixty years of age. This target group must meet income eligibility guidelines.

This plan covers the Federal Fiscal year 2025 as required by USDA. New Mexico Commodity Supplemental Food Program is an effective and accessible nutrition (food) service program that provides for senior low-income recipients that may be facing food insecurity. Food insecurity is defined as: Limited or uncertain availability of nutritionally adequate and safe foods or limited of uncertain ability to acquire acceptable foods in socially acceptable ways (USDA Economic Research Services). To alleviate these food insecurities each month NMCSFP will provide supplemental food packages to approximately 12,000 seniors residing in all 33 counties throughout the state. USDA approves requests and notifies us of the effective date for any changes.

New Mexico is requesting to increase our current 2025 Caseload from 10,169 to 12,000.

In accordance with Part 7 CFR 247.4, New Mexico submitted form FNS – 74 Federal – State Agreement, Child Nutrition and Food Distribution Programs, indicating New Mexico Health Care Authority (NM HCA or HCA) as the responsible agency for CSFP along with the other Food Distribution Programs.

## STATE AND LOCAL AGENCY (LA) IDENTIFICATION (7 CFR 247.7)

HCA contracts with federally recognized non-profit or government organizations that receive, store, and deliver USDA foods to participating agencies throughout New Mexico. HCA works in conjunction with contractors to prepare food orders, complete federal reports, conduct program monitoring, administer grant funds, provide training, and act as a liaison between federal agencies and New Mexico CSFP contractors.

HCA conducted a competitive bid (Request for Proposal – RFP) to procure services to administer CSFP in all counties in New Mexico. New Mexico HCA received responses from 4 contractors to provide services in 29 of 33 counties. Contracts were executed with a term beginning October 2023 and ending September 30, 2027. The NM HCA will complete amendments for funding throughout the contract period.

The caseload is shifted between contractors as needed to better utilize the caseload awarded by USDA. HCA will monitor the monthly caseload utilization by the contractors. Contractors underutilizing caseload are subject to having ½ of their unused caseload shifted to another contractor as warranted. Shifting ½ of the unused caseload allows the contractor the opportunity to meet the goal of full utilization while providing the opportunity to increase caseload for other contractors meeting caseload utilization goals.

### **CASELOAD ASSIGNMENT (7 CFR 247.21)**

New Mexico HCA has a current caseload of **10,169** slots for CSFP. This caseload is assigned to partnered agencies to service CSFP clients through contract amendments that are updated as needed. The following 2 tables reflect the updated caseload slots for CSFP in the current and upcoming FFY.

### **FFY 2024 CASELOAD ASSIGNMENTS**

<b>IMPLEMENTING AGENCY</b>	<b>COUNTIES SERVED</b>	<b>CASELOAD SLOTS</b>
ECHO, Inc. 1921 E. Murray Dr. Farmington, NM 87401	Bernalillo, Catron, Cibola, Grant, Hidalgo Los Alamos, McKinley, Mora, Rio Arriba, Sandoval, San Juan, Santa Fe, Taos, Valencia	4,400
Loaves & Fishes, Inc. 320 Southgate Ct. Las Cruces, NM 88005	Doña Ana, Luna, Otero (Alamogordo & Tularosa), Sierra	4,200
The Salvation Army 612 W. College Rd. P.O. Box 897 Roswell, NM 88202	Chaves, Eddy, Lea, Lincoln, Otero (Mescalero), San Miguel, Socorro, Torrance	1,069
Food Bank of Eastern New Mexico 2217 E. Brady Ave. Clovis, NM 88101	Curry, De Baca, Guadalupe, Quay, Roosevelt	500
TBD	Colfax, Harding, Los Alamos, Union	0
	<b>TOTAL NM CASELOAD</b>	10,169

## FFY 2025 CASELOAD ASSIGNMENTS

IMPLEMENTING AGENCY	COUNTIES SERVED	CASELOAD SLOTS
ECHO, Inc. 1921 E. Murray Dr. Farmington, NM 87401	Bernalillo, Catron, Cibola, Grant, Hidalgo Los Alamos, McKinley, Mora, Rio Arriba, Sandoval, San Juan, Santa Fe, Taos, Valencia	5,000
Loaves & Fishes, Inc. 320 Southgate Ct. Las Cruces, NM 88005	Doña Ana, Luna, Otero (Alamogordo & Tularosa), Sierra	4,500
The Salvation Army 612 W. College Rd. P.O. Box 897 Roswell, NM 88202	Chaves, Eddy, Lea, Lincoln, Otero (Mescalero), San Miguel, Socorro, Torrance	1,200
Food Bank of Eastern New Mexico 2217 E. Brady Ave. Clovis, NM 88101	Curry, De Baca, Guadalupe, Quay, Roosevelt	900
TBD	Colfax, Harding, Los Alamos, Union	200
	<b>TOTAL NM CASELOAD</b>	11,800

The Contractors through September 30, 2027:

1. ECHO, Inc. (Economic Council Helping Others)  
1921 E. Murray Dr.  
Farmington, NM 87401
  - a. ECHO, Inc. Warehouse  
401 S. Commercial  
Farmington, NM 87401
  - b. ECHO, Inc. Warehouse  
300 Menaul NW, Suite 226  
Albuquerque, NM 87107
2. Loaves & Fishes, Inc.  
320 Southgate Ct.  
Las Cruces, NM 88005
3. The Salvation Army Roswell Corps  
612 College Blvd.  
P.O. Box 897  
Roswell, NM 88202
  - a. The Salvation Army Roswell Corps Warehouse  
207 B, E. Chisum  
Roswell, NM 88203
4. Food Bank of Eastern New Mexico  
2217 E. Brady Ave.  
Clovis, NM 88101

## STATE PROVISION OF ADMINISTRATIVE FUNDS TO LOCAL AGENCIES (7 CFR 247.23)

In FFY 2024, NM CSFP funding was \$1,070,399.00 and an annual caseload of 10,169.

<b>USDA FINAL ADMINISTRATIVE FUNDING – FFY 2024</b>	
<b>ADMIN/GRANT/SLOT/YEAR</b>	<b>\$98.74</b>
Grant/Slot/Month	\$8.22
Grant/Slot/Oct – Dec 2022	\$24.68
Grant/Slot/Jan – Dec 2023	\$74.05

Projected funding is allocated to CSFP service providers at a percentage rate of 90% and up to 10% remaining at the state office. Any amounts not retained at the state office are passed onto the service providers. These funding allocations provide for the optimal use of funds in which CSFP providers can have the most impact.

1. Improve food insecurity of low-income seniors.
2. Enhance accessibility to CSFP and ensure quality service to eligible participants.
3. Retain and recruit skilled staff for program operations and enhanced service delivery.
4. Provide the maximum amount feasible to help to offset operational costs such as fuel cost, maintenance on aging equipment, labor cost, and health care cost.

## FUNDS FOR CASELOAD AMENDMENTS

<b>NAME OF CONTRACTOR</b>	<b>2024 CURRENT AMOUNTS</b>	<b>2025 PROPOSED AMOUNTS</b>
ECHO, Inc.	\$416,803.20	<b>\$546,000.00</b>
Food Bank of Eastern New Mexico	\$47,364.00	<b>\$94,500.00</b>
Loaves & Fishes, Inc.	\$397,857.60	<b>\$472,500.00</b>
The Salvation Army Roswell Corps	\$101,164.28	<b>\$126,000.00</b>
TBD	\$13,764.00	<b>\$21,000.00</b>
<b>Total for Contractors</b>	<b>\$963,289.08.00</b>	<b>\$1,260,000.00</b>

\*2025 Proposed Amounts are contingent on Federal Funding provided by Congress to USDA for FFY 2025.

## STATE ADMINISTRATION COSTS

<b>AMOUNT RETAINED BY STATE AGENCY 2024</b>	<b>10% RETAINED BY STATE AGENCY 2025</b>
<b>\$107,039.90</b>	<b>\$140,000.00</b>

## TOTAL FUND ALLOCATION

### FFY 2025 USDA ADMINISTRATIVE FUND ALLOCATION

<b>TOTAL</b>	<b>10% RETAINED BY STATE AGENCY</b>	<b>ADMINISTRATIVE FUNDS FOR CONTRACTORS</b>
<b>\$1,400,000.00</b>	<b>\$140,000.00</b>	<b>\$1,260,000.00</b>

The above amounts may be adjusted to accommodate rounding to the nearest amount that corresponds to caseload assignment.

## **2024 GOALS/ACCOMPLISHMENTS**

1. We added a new CSFP contractor, Food Bank of Eastern New Mexico, in Clovis, NM. They are a current TEFAP Contractor. They were awarded counties previously served by The Salvation Army Roswell Corps. Having contractors in Clovis and Roswell provides the opportunity to reach more seniors in rural eastern areas of the state and to maintain our statewide caseload.
2. ECHO, Inc. continues to work with tribal and pueblo communities to provide CSFP packages to eligible senior tribal and pueblo members.
3. The contractors found solutions and sources to meet their obligations regarding costs despite rising costs in the following areas.
  - a. Increased fuel costs
  - b. Increased truck rental costs.
  - c. Increased state minimum wages.
  - d. Increased supply costs of boxes/packages, printing, packing tape.
4. Our contractors worked with the New Mexico Senior Farmer's Market Nutrition Program (SFMNP) to supply fresh produce with CSFP packages in areas that don't have a Farmer's Market.
5. New Mexico is meeting the stated goal of providing services to 95% or better of our assigned caseload.

## **LOCAL DISTRIBUTION (7 CFR 247.10)**

The State of New Mexico contracts with several Non-Profit Organizations for the storage and distribution of CSFP USDA Foods. These agencies are responsible for providing staff and volunteers to pack and distribute food packages at local sites. The package of supplemental USDA foods includes the following categories of items: fruits and juice; vegetables; UHT fluid and instant nonfat dry milk; meat, poultry, and fish; canned beans, dry beans, and peanut butter plant-based protein; ready to eat and hot cereals; pasta and rice; and cheese. The average cost to USDA for FFY 2024 is \$33.68 per package. The packages are distributed monthly or bi-monthly at scheduled tailgate/drop off sites or the food packages are picked up by recipients at the contractor warehouses. The local agencies gather participation data and provide monthly inventory reports. The local agencies are responsible for monitoring local distribution sites and coordinating nutrition education. The local agencies act as a liaison between state agencies and local sites. Distribution sites are selected in areas of the greatest need that show a deficiency in food distribution services.

## **CERTIFICATION – COMMODITY SUPPLEMENTAL FOOD PROGRAM (CSFP) – IMPLEMENTATION OF THE AGRICULTURE IMPROVEMENT ACT OF 2018 (P.L. 115 – 334)**

All certification data will be recorded on a CSFP application, certification form, or in an NM HCA approved database. The information recorded includes:

1. Applicant's Name – Must be Verified
2. Address – Self Declare
3. Phone Number (if provided)
4. Date of Birth – Must be Verified
5. Name(s) of Authorized Proxy or Proxies – Proxy name(s) must be on file.
6. Individual or Household Income as Applicable – Self Declare
7. Date of Visit to apply for program participation.
8. Applicants' Rights and Responsibilities as described at 7 CFR 247.12.

9. The Required Statement in 7 CFR 248.8 will be read by, or to, the applicant, caretaker, or proxy.
10. The current non-discrimination statement.
11. Applicant's Signature or Digitally Approved Signature
12. Date of Certification or Denial
13. Name or other means of Identifying the Person Making the Eligibility Determination.

New Mexico allows the use of electronic applications and signatures for CSFP applications. The FANS Bureau is working with NM HCA management to implement the technical aspects of receiving and accepting electronic applications, electronic certifications, and electronic signatures. New Mexico HCA accepts verbal attestation of the applicant, caretaker, or proxy, over the phone. The contractor must subsequently obtain the applicant's, caretaker's, or proxy's signature electronically or on a paper application. Verification of the applicant's identity and age, and the caretaker's, or proxies' identity will be confirmed when the applicant, caretaker, or proxy, sign the application (paper or electronically).

Per the Agriculture Improvement Act of 2018 (Farm Bill) (P.L. 115 – 334) signed into law on December 20, 2018, Section 4102 of the Farm Bill changed CSFP certification requirements outlined in 7 CFR 247.16 effective immediately.

For elderly persons, the State agency must establish certification periods that may not exceed 12 months in length. However, the State agency may authorize local agencies to extend the certification period without a formal review of eligibility for 2 additional 12-month periods, as long as the following conditions are met:

1. The person's address and continued interest in receiving program benefits are verified; and
2. The local agency has sufficient reason to believe that the person still meets the income eligibility standards (e.g., the elderly person has a fixed income).

New Mexico CSFP was approved to extend the certification period without a formal review of eligibility for 2 additional 12-month periods.

During Times of Disaster and Pandemic:

1. Applications may be completed and signed by CSFP agency staff and volunteers by phone or in the presence of the applicant, caretaker, or proxy.
2. Agency staff and volunteers completing applications must read the USDA Civil Rights statement and the required CSFP statement for completing applications to the applicant, caretaker, or proxy.
3. The local agency must subsequently get the recipient's or proxies' signature for application once the disaster or pandemic has ended and it is safe for applicants, agency staff, and volunteers.
4. Agency staff may serve as proxies for applicants and recipients without a separate proxy.
5. Agency staff or volunteers may sign for receipt of USDA CSFP food packages. Signatures for receipt of USDA CSFP Food Packages is accomplished by signing Rosters or Menus generated by ICOS (New Mexico's Integrated CSFP Operating System) or another approved electronic database.
6. This program will continue to be self-declared income and residency.
7. Routine procedures will resume once the disaster or pandemic has ended.

## **CATEGORICAL ELIGIBILITY (7 CFR 247.9)**

Certification for participation requires categorical eligibility in the following categories:

- Seniors who are 60 years of age or older.
- Recipients receiving assistance in one or more of the following programs are eligible: Supplemental Nutrition Assistance Program (SNAP), the Food Distribution Program on Indian Reservations (FDPIR), Supplemental Security Income (SSI), the Low-Income Subsidy Program, and/or the Medicare Savings Programs. Recipients Self-Declare they are receiving benefits from at least one of the listed programs. It does not need to be verified.

## **INCOME CRITERIA (7 CFR 247.9)**

The income criteria used to determine program eligibility is:

- Age 60 and older  $\leq$  150% of the federal poverty guidelines.
- Household income is self-declaration by the applicant, recipient, or authorized proxy and is recorded electronically or by a trained certification worker at the qualified local agency.
- Separate Household Status is allowed for Households Purchasing and/or Preparing Separately.

## **AGE DETERMINATIONS (7 CFR 247.9)**

The client's age will be determined at the time of application or subsequently when applicant, recipient, or authorized proxy, picks up food at the next distribution. Verification of age is determined through the presentation of an official document or copy of an official document that shows their age and name. Examples of acceptable documents are picture ID, Birth Certificate, Baptismal Record, Hospital Record, etc. Picture ID's do not need to be current or from this state or county.

## **RESIDENCY REQUIREMENTS (7 CFR 247.9 e (2))**

Residency is self-declaration of the applicant, recipient, or authorized proxy, of the applicant's or recipient's current mailing or physical address. Local agencies serve residents of the counties they are responsible for unless previously approved by FANS.

## **NUTRITIONAL RISK CRITERIA (7 CFR 247.9 e (1))**

Nutritional risk criteria will not be used to certify clients for CSFP in New Mexico. Certification is based on Age, Income Eligibility, and Residency.

## **ESTABLISHING VERIFICATION OF IDENTITY AT DISTRIBUTION (7 CFR 247.10(b) & 247.6(c))**

The applicant's, caretaker's, or proxies' identity is verified by matching the name of the recipient and the caretaker or proxy given to an electronic database approved by HCA when recipients are receiving their monthly or bi-monthly USDA CSFP Food packages. Current or expired ID's or Program cards can be used to verify identity, when questionable. For questionable recipient package receipt Agency Staff or Volunteers must verify with the recipient that they wish to continue receiving their monthly or bi-monthly food package. This can be accomplished by phone, text, email, mail, or physical visit.



Agency staff or volunteers verify the receipt of USDA CSFP food packages. This is accomplished by signing Rosters, Menus generated by ICOS (New Mexico's Integrated CSFP Operating System), or electronic receipts of an HCA approved electronic database.

For Homebound recipients receiving home deliveries from Agency Staff, Volunteers, or approved Home Delivery Contractor, the CSFP contractor will maintain a list of recipients that received their monthly or bi-monthly package. This is best accomplished by maintaining Home Distribution site(s) electronically in an approved HCA system. If it's necessary, a manual back up system may be approved by FANS Staff. This monthly list serves as verification of receipt of home delivered packages.

### **WAITING LIST PROCEDURES (7 CFR 247.11)**

Contractors have a maximum caseload established annually based on the state number of slots and funding provided by USDA SWRO. This can include potentially eligible clients in the contractors' service area. The contractors determine when a maximum caseload is reached at a site. The contractors have the flexibility to adjust the individual distribution site caseloads as needed up to their maximum agency caseload. Contractor caseload assignments are assessed at a minimum annually and may be adjusted by the state as needed. Contract Amendments for funding to support shifts in caseload between contractors are implemented as warranted.

If all slots are currently filled/utilized, a waiting list must be established. Currently ICOS is programmed to begin waitlists by contractor. FANS with the individual contractors determine how many eligible recipients a contractor should have to serve their maximum caseload consistently without overserving on an annual or monthly average basis. When a list is established for CSFP, Contractors should continue to accept applications and will inform applicants that they are being placed on a waiting list. Applicants will be notified as soon as there is an opening in the CSFP program. USDA and New Mexico allow for one-month certifications to effectively utilize current caseload.

### **HOMEBOUND PROCEDURES (7 CFR 247.5 c (7))**

Local agencies are required to meet the special needs of homebound recipients as much as possible. Local agencies allow designated volunteers and authorized proxies to pick up food packages for eligible recipients. Local agencies work with New Mexico's Area Agency on Aging, New Mexico's Aging and Long-Term Services Department, and New Mexico Department of Health – Senior Farmer's Market Nutrition Program, to identify potential homebound applicants/participants.

Contractors that opt to use a private or non-profit delivery company to deliver food packages to participants must execute an agreement that will ensure all program requirements are met. The delivery service cannot commence until HCA/FANS is notified and provided with a copy of the agreement between the contractor and the delivery company. The contractor must follow all applicable procurement regulations unless the delivery company is providing the services free of charge. The agreement with the delivery company does not permit the delivery company to perform key contractor responsibilities such as certifying participants. The delivery company's employees are not considered proxies for participants. Food packages must be delivered directly to participants, caretakers, or authorized proxies. The contractor will ensure the delivery company maintains safe handling of food packages, verification of participant/proxy identification, proper record keeping, and protection of privacy of participants.

## **COST EFFECTIVE CLAIMS STANDARDS (7 CFR 247.30)**

The HCA, New Mexico Senior Food Box Program (CSFP) has established the following cost-effective claim standard:

“The pursuit of a claim against a participant to recover the value of CSFP USDA Foods improperly or fraudulently obtained, or misused, is cost-effective when the value exceeds \$1200.00 retail value, or twelve (12) months of CSFP benefits. Local agencies are required to use this standard in determining if a claim is to be pursued and to pursue claims in accordance with 7 CFR 247.30 and New Mexico Policies and Procedures.”

## **NOTIFICATION OF FAIR HEARINGS AND ILLEGALITY OF DUAL PARTICIPATION (7 CFR 247.8 (b), 7 CFR 247.19, 7 CFR 247.20)**

At the time of certification and re-certification, applicants and recipients are informed in writing of their right to a fair hearing and may appeal any decision made by the local agency regarding denial of termination from the program. Additionally, applicants and recipients are informed of the following:

- The standards for participation in the New Mexico Senior Food Box Program (CSFP) are the same for everyone regardless of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. All nondiscrimination and Civil Rights policies will apply.
- Nutrition Education will be made available to all approved applicants and recipients.

Implementing agencies are required by contract to follow all related CFR language regarding dual participation in the New Mexico Senior Food Box Program (CSFP) at more than one distribution site. This includes a statement on the application which advises the applicant, recipient, and their proxies, that they may not receive more than one food package per month or more than two food packages every other month. Participants found to be committing dual participation must be discontinued and notified in writing in accordance with 7 CFR 247.17. The state and local agencies will cross reference applications and re-certifications to identify potential dual participation. Other program violations include giving false information, selling USDA Foods, physical abuse of program staff.

## **REFERRALS TO OTHER HEALTH AND SOCIAL SERVICES (7 CFR 247.14)**

New Mexico Senior Food Box (CSFP) clients will receive referrals to other health and social service programs as follows:

- FANS Bureau requires our local agencies to utilize CSFP Referral Services electronic or paper document. It includes the required information for Supplemental Security Income, Medicare and Medicaid, and SNAP. It provides information for accessing other public assistance programs.
- The CSFP Referral Services handout is available to every CSFP client at application and is made available at every distribution.
- Other information to assist clients with housing needs and other services is offered at CSFP Certification sites.

## **OUTREACH (7 CFR 247.5 (a) 7)**

NM HCA outreach plan for CSFP

- NM HCA agencies continue to partner with the New Mexico Department of Health (NMDOH) – Senior Farmer’s Market Nutrition Program (SFMNP) to inform potentially eligible recipients how to access the program. DOH – SFMNP refers potentially eligible CSFP recipients how to access the New Mexico Senior Food Box Program
- NM HCA posts CSFP contact information and eligibility criteria on the HCA public website.
- CSFP information is electronically available to all HCA staff via the staff Training Library and Community Resources Library.
- FANS and ECHO, Inc. continue to work together to reach as many eligible recipients as possible on the Eastern Navajo Reservation in New Mexico and on New Mexico’s Pueblos currently not receiving CSFP.
- NM HCA FANS Bureau continues to partner with SNAP Outreach, SNAP ED, TEFAP, and Aging & Long-Term Services attending outreach events.
- HCA Management developed Roadshow meetings around the state to introduce HCA and have included our CSFP flyers as handouts.
- FANS Bureau will partner with new HCA Bureaus transferring from Aging & Long-Term Services and the Department of Health to attend outreach events with them or provide CSFP flyers for their events as appropriate.

## **NUTRITION EDUCATION (7 CFR 247.18)**

Implementing agencies must ensure that nutrition education is available to all eligible participants in CSFP. CSFP contractors will work with SNAP-ED (Supplemental Nutrition Assistance Program Education) implementing agency to provide nutrition education and nutrition education materials. All nutrition education is conducted at the local level. HCA has included nutrition education websites in the Policies and Procedures Manual.

Local Agencies are responsible for providing nutrition education materials to all recipients. At a minimum, Local Agencies are required to provide monthly education. They report their activities in a monthly or quarterly report. HCA is responsible for New Mexico SNAP-Ed. The SNAP-Ed state plan includes the activities and goals of ICAN (Ideas for Cooking and Nutrition) implemented by New Mexico State University to provide nutrition education services to increase healthy eating habits to low-income seniors receiving CSFP.

## **REPORTS AND RECORD KEEPING (7 CFR 247.29)**

HCA Administrative Services Division submits FNS 269A financial status report. The HCA ISD (Income Support Division), FANS (Food and Nutrition Services) Bureau submits FNS 153’s, FNS 425’s, and FNS 191.

## **STORAGE AND DISTRIBUTION SYSTEM (7 CFR 247.7)**

Each Local Agency has a main warehouse for storing food supplies. Annual Inventory Counts by HCA and Inspections of the sites are part of our annual evaluations. Local Agencies use HCA ISD FANS approved software programs to track recipient participation and information, and to track inventory receipts and distributions. This information is used to file the required monthly, quarterly, and annual reports to USDA.

FOR INFORMATIONAL PURPOSES ONLY - CSFP State Agency/ITO Worksheet

2025 Base Caseload Calculation\* & Additional Caseload Request

-- USE FOR 2025 CALCULATIONS ONLY --

PLEASE COMPLETE ALL FIELDS IN **YELLOW** FOR STEPS I THROUGH IV.

**STEP I (IDENTIFY YOUR STATE/ITO):** Enter your State/ITO name. **New Mexico**

**STEP II (BASE CASELOAD CALCULATION):**  
Enter your State's/ITO's current 2024 caseload and monthly participation data for fiscal year (FY) 2024.  
FY 2024 participation data should match actual FNS-153-reported data.

State	2024 Final Caseload	Actual Program Participation by Month for Fiscal Year (FY) 2024												A. Annual Average	B. Final Quarter Average	Highest of A & B	2025 Base Caseload*
		Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24				
Sample State/ITO X	50	49	50	51	50	52	51	50	50	50	49	49	52	50	50	50	50
Sample State/ITO Y	200	199	201	198	202	200	201	202	200	201	201	202	202	201	202	202	200
Sample State/ITO Z	190	180	175	177	201	199	190	198	177	183	185	183	183	186	184	186	186
New Mexico	10,169	10,515	10,649	10,124	10,135	10,139	10,424	10,256	10,443	9,606	10,134	9,968	9,866	10,188	9,989	10,188	10,169
Your State's/ITO's Calculated Base Caseload*:		10,169	<=Field to the left will automatically calculate once data above is entered.											Fields above will automatically calculate once 2024 caseload and monthly participation data are entered.			

**STEP III (ADDITIONAL CASELOAD ELIGIBILITY AND REQUEST):**  
Enter your State's/ITO's request for additional caseload, if applicable, which should be over and above your State's/ITO's calculated base caseload.

Base Caseload\*:

10,169

<=Field to the left will automatically calculate once data for STEP I is entered.

Additional Caseload Request:

1,831

<=For informational purposes, enter your additional caseload request here.

Total Caseload Requested:

12,000

<=Field to the left will automatically calculate once data above is entered.

Affected by Warehouse Issues?

☒

<=Click on white box verifying that your State agency's FY 2024 participation was negatively impacted by the national warehouse delivery delays.\*\*

Wish to maintain 2024 caseload in 2025?

☒

<=Click on white box verifying that your State agency wishes to at minimum maintain your 2024 final caseload assignment in 2025 due to the national warehouse delivery delays. Note there are no guarantees in this regard.\*\*

Verification of Accuracy:

☒

<=By clicking on white box, the State agency verifies that all information above is accurate. This includes, but is not limited to, a State agency check of the participation data and base caseload calculation to ensure accuracy. Immediately contact the FNS Regional Office if there are questions. After checking white box, go to STEP IV below.

\* Assumes sufficient resources available to support base caseload. Per CSFP regulations, base caseload may not exceed total caseload for the previous caseload cycle.  
\*\* The information you provide is for informational purposes only and there is no guarantee that 2025 caseload will equal or exceed 2024 caseload assignments.

**STEP IV (SUBMISSION):**  
If requesting additional caseload, please submit the following items to your FNS Regional Office by **November 5, 2024**:

- 1) This CSFP State Agency Worksheet,
- 2) Your State Plan Amendment, and
- 3) Any other information in support of your State's/ITO's request for additional caseload.

CITY	SITE NAME - 44 Sites Including Warehouse	COUNTY	ADDRESS	DATE	MONTH	TIME	TYPE	Warehouse	Site Contact	Phone	Email
Albuquerque, NM	<b>ECHO ALBUQUERQUE PHONE: 505-242-6777 Henry Hamilton or Noheini Ruiz</b>	Bernalillo	300 Menaul NW, Suite 226, Albuquerque, NM 87107	Mon - Thu	Monthly						
Albuquerque	Alejo Phase I & II	Bernalillo	6700 Los Volcanes NW, Albuquerque, NM 87121	2nd Wednesday	Monthly	approx. 2:15 pm	Drop				
Albuquerque	Alejo Phase II	Bernalillo	6620 Bluewater NW, Albuquerque, NM 87121	2nd Wednesday	Monthly	approx. 3:00 pm	Drop				
Albuquerque	Barrios Housing	Bernalillo	701 5th St. SW, Albuquerque, NM 87105	Monthly	Monthly	approx. 8:00 am	Drop				
Albuquerque	Bernalillo Co. Housing Auth. Apartments	Bernalillo	2210 Centro Familiar SW, Albuquerque, NM 87105	2nd Wednesday	Monthly	approx. 1:15 pm	Drop				
Albuquerque	Brentwood Apartments	Bernalillo	6382 Linden Blvd. NE, Albuquerque, NM 87109	4th Thursday	Monthly	12:30 pm - 2:00 pm	Tailgate				
Albuquerque	East Central Community Center	Bernalillo	7525 Zuni SE, Albuquerque, NM 87108	4th Thursday	Monthly	9:00 am - 11:30 am	Tailgate				
Albuquerque	Ed Romero Terrace Senior Apartments	Bernalillo	8100 Central Ave. SE, Albuquerque, NM 87108	3rd Wednesday	Monthly	approx. 10:00 am	Drop				
Albuquerque	Embudo Towers Senior Apartments	Bernalillo	8010 Embudo NE, Albuquerque, NM 87110	2nd Wednesday	Monthly	approx. 11:00 am	Drop				
Albuquerque	Encino Gardens Senior Apartments	Bernalillo	412 Alvarado SE, Albuquerque, NM 87108	3rd Wednesday	Monthly	approx. 9:30 am	Drop				
Albuquerque	Encino Terrace Senior Apartments	Bernalillo	609 Encino Place NE, Albuquerque, NM 87102	3rd Wednesday	Monthly	approx. 8:15 am	Drop				
Albuquerque	Herman House Senior Apartments	Bernalillo	624 Crows SW, Albuquerque, NM 87102	4th Tuesday	Monthly	approx. 1:15 pm	Drop				
Albuquerque	La Resolana Senior Apartments	Bernalillo	1025 Chaco Park NE, Albuquerque, NM 87112	2nd Wednesday	Monthly	approx. 9:30 am	Drop				
Albuquerque	Mesa Hills Senior Apartments	Bernalillo	1000 Louisiana Blvd. NE, Albuquerque, NM 87110	3rd Wednesday	Monthly	approx. 11:15 am	Drop				
Albuquerque	Nuevo Arisco Apartments	Bernalillo	201 Under Blvd. NE, Albuquerque, NM 87121	4th Wednesday	Monthly	approx. 12:00 pm	Drop				
Albuquerque	Ranchitos Village Senior Apartments	Bernalillo	6811 Ranchitos Rd. NE, Albuquerque, NM 87109	3rd Wednesday	Monthly	approx. 3:30 pm	Drop				
Albuquerque	Rio Vista Senior Apartments	Bernalillo	770 Juan Tabo NE, Albuquerque, NM 87123	2nd Wednesday	Monthly	approx. 10:15 am	Drop				
Albuquerque	Shalom House Senior Apartments	Bernalillo	5520 Shalom NE, Albuquerque, NM 87109	2nd Monday	Monthly	approx. 2:15 pm	Drop				
Albuquerque	Silvercrest Senior Apartments	Bernalillo	4400 Pan American Hwy NE, Albuquerque, NM 87107	2nd Wednesday	Monthly	approx. 8:30 am	Drop				
Albuquerque	Solar Villas Senior Apartments	Bernalillo	1135 Texas NE, Albuquerque, NM 87110	3rd Wednesday	Monthly	approx. 10:30 am	Drop				
Albuquerque	South Valley	Bernalillo	2008 Laramie Rd. SW, Albuquerque, NM 87105	1st Monday	Monthly	8 am - 10:30 am	Tailgate				
Albuquerque	Bernalillo Senior Citizen Center	Bernalillo	801 Rotary Rd. Bernalillo, NM 87124	3rd Wednesday	Jan/Mar/May/Jul/Sep/Nov	approx. 11:00 am	Drop				
Glenwood	Glenwood Senior Center	Catron	5108 Hwy 180, Glenwood, NM 88039	2nd Monday	Feb/Apr/Jun/Aug/Oct/Dec	9:30 am - 1:00 pm	Drop				
Quemado	Quemado	Catron	28 Lopez County Rd., Quemado, NM 87829	2nd Monday	Feb/Apr/Jun/Aug/Oct/Dec	Picks Up in Reserve 12 pm	Drop				
Reserve	Reserve Senior Center	Catron	12 Elm St., Reserve, NM 87830	2nd Monday	Feb/Apr/Jun/Aug/Oct/Dec	9:00 am - 12 pm	Tailgate				
Grants	Grants Senior Citizen Center	Cibola	550 Jurassic Ct., Grants, NM 87020	4th Tuesday	Monthly	9:00am-1:00 pm	Tailgate				
Santa Clara	Santa Clara - National Guard Armory	Grant	11990 Hwy 180 E., Santa Clara, NM 88026	4th Monday	Jan/Mar/May/Jul/Sep/Nov	11 am - 2 pm	Tailgate				
Silver City	Silver City Recreation Center	Hidalgo	1016 N. Silver St., Silver City, NM	1st Monday	Jan/Mar/May/Jul/Sep/Nov	10 am - 12 pm	Tailgate				
Mora	Mora Helping Hands Office	Mora	1/2 mile north of Post Office on Hwy 518, Mora, NM 87732	2nd Wednesday	Jan/Mar/May/Jul/Sep/Nov	approx. 9:30am	Drop				
Esperanza	Esperanza	Rio Arriba	1277 S. Riverside Dr., Esperanza, NM 87532	2nd Thursday	Jan/Mar/May/Jul/Sep/Nov	approx. 2:00 pm	Drop				
Jemez	Jemez Springs Senior Citizen Center	Sandoval	8154 Hwy 4, Jemez, NM 87024	3rd Wednesday	Monthly	approx. 12:45 pm	Drop				
Penia Blanca	Penia Blanca	Sandoval	Penia Blanca Community Center, Penia Blanca, NM 87041	2nd Thursday	Monthly	After Esperanza	Drop				
Rio Rancho	Rio Rancho	Sandoval	4230 Meadowlark Lane SE, Rio Rancho, NM 87124	Monthly	Monthly	11 am - 1 pm	Tailgate				
Santa Fe	Encino Villa Senior Apartments	Santa Fe	1501 Montano St. Santa Fe, NM 87505	3rd Tuesday	Monthly	approx. 2:30 pm	Drop				
Santa Fe	San Idelfonso	Santa Fe	Pueblo de San Idelfonso Senior Center/2 San I Senior Rd, Santa Fe, NM 87501	2nd Thursday	Monthly	approx. 10:00 am	Drop				
Santa Fe	Santa Fe City Senior Services	Santa Fe	664 Alta Vista Street, Santa Fe, NM 87501	2nd Thursday	Monthly	9:30 am - 1:30 pm	Tailgate				
Santa Fe	Santa Fe	Santa Fe	901 West Alameda, Santa Fe, NM 87501	3rd Tuesday	Monthly	9:30 am - 1:30 pm	Drop				
Santa Fe	Santa Fe Seniors Tailgate	Santa Fe	3329 Rodeo Rd., Santa Fe, NM 87507	3rd Tuesday	Monthly	9:30 am - 1:30 pm	Tailgate				
Arroyo Seco	Arroyo Seco Holy Trinity Parish	Santa Fe	488 Santa Route 180, Arroyo Seco, NM 87514	4th Thursday	Feb/Apr/Jun/Aug/Oct/Dec	approx. 12:45 pm	Drop				
Pedraza	Pedraza Iglesia De San Antonio	Taos	14079 NM 75, Pedraza, NM 87553	3rd Tuesday	Feb/Apr/Jun/Aug/Oct/Dec	10am-1pm	Tailgate				
Questa - Cerro - Costilla	Questa - Cerro Fire Department	Taos	168 Cerro Rd., Cerro, NM 87519	2nd Thursday	Feb/Apr/Jun/Aug/Oct/Dec	approx. 1:00pm	Drop				
Taos	Taos Help NM Office	Taos	106 Guadalupe Rd., Taos, NM 87571	2nd Thursday	Feb/Apr/Jun/Aug/Oct/Dec	approx. 10:00am	Drop				
Belien	Belien Recreation Center	Valencia	305 Eagle Ln., Belien, NM 87002	2nd Thursday	Monthly	8:00 am-12:00 pm	Tailgate				
Los Lunas	Hilcrest Manor Apartments	Valencia	383 Canal Blvd. SW, Los Lunas, NM 87031	2nd Tuesday	Monthly	After Belien	Drop				
	Monday-Thursday 8 am - 4 pm (Closed Friday)		Note: Warehouse closes at 3pm last business day monthly								
CITY	SITE NAME - 20 Sites Including Warehouse	County	ADDRESS	DATE	MONTH	TIME	TYPE	Warehouse	Site Contact	Phone	Email
Farmington, NM	<b>ECHO FARMINGTON PHONE: 505-326-3770 Gerald Benally or Catherine Knowlton</b>	SAN JUAN	401 S. Commercial, Farmington, NM 87401	Mon - Thu	Monthly						
Crowpoint	Crowpoint Chapter House Crowpoint Senior Center	McKinley	Chapter House Road, Crowpoint, NM 87313	3rd Thursday	Jan/Mar/May/Jul/Sep/Nov	10 am - 1 pm	Tailgate				
Lake Valley	Lake Valley Senior Center	McKinley	Hwy 371 CR 750 Bldg H587 B, Lake Valley, NM 87323	3rd Thursday	Jan/Mar/May/Jul/Sep/Nov	12:00 pm	Drop				
Gallup	Gallup	McKinley	410 Bascom Memorial Hwy, Gallup, NM 87301	3rd Tuesday	Jan/Mar/May/Jul/Sep/Nov	homedecor	Drop				
GCC-Gallup Comm Senior Center	GCC-Gallup Comm Senior Center	McKinley	410 Bascom Memorial Hwy, Gallup, NM 87301	3rd Tuesday	Jan/Mar/May/Jul/Sep/Nov	11 am - 2 pm	Tailgate				
Tahoe	Naschiti	McKinley	N Hwy 491, Naschiti/Shipprock, NM 87420	4th Monday	Monthly	11 am - 2 pm	Tailgate				
Chama Municipal Offices	Chama Municipal Offices	Rio Arriba	288 4th St & Pine, Chama, NM 87550	2nd Wednesday	Jan/Mar/May/Jul/Sep/Nov	11 am - 2 pm	Drop				
Dulce	Jicarilla Apache Tribe CHR	Rio Arriba	200 Narrow Gauge Rd., Dulce, NM 87528	2nd Wednesday	Monthly	11 am - 12:30 pm	Drop				
Farmington	Appleidge Apartments	San Juan	1600 Cliffside Dr., Farmington, NM 87401	1st Tuesday	Monthly	9:00 am - 12:00 pm	Tailgate				
Aztec	Anascan Village Apartments	San Juan	401 S. Park Ave, Farmington, NM 87410	2nd Tuesday	Monthly	11:45 am - 12:30 pm	Tailgate				
Aztec	Aztec Senior Center	San Juan	101 S. Park Ave., Aztec, NM 87410	2nd Tuesday	Monthly	11:45 am - 12:30 pm	Tailgate				
Shiprock	Redablack Chapter House	San Juan	HC-61 Box 20, Shiprock, NM 87420	3rd Wednesday	Monthly	11 am - 1 pm	Tailgate				
Bloomfield	Bloomfield City Multi-Cultural Ctr	San Juan	124 S. Ash St., Bloomfield, NM 87410	2nd Thursday	Monthly	11 am - 12:30 pm	Tailgate				
Bloomfield	Huerfano Chapter House	San Juan	PO Box 968, Bloomfield, NM 87413	Fourth Wednesday	Jan/Mar/May/Jul/Sep/Nov		Tailgate				
Nageezi	Nageezi Chapter House	San Juan	11553 US Hwy 550, Nageezi, NM 87037	Fourth Wednesday	Jan/Mar/May/Jul/Sep/Nov		Tailgate				
Sheep Springs Chapter House	Sheep Springs Chapter House	San Juan	P. O. Box 200, Sheep Springs, NM 87420	Monthly	Monthly	11:30am	Drop				
Newcomb	Two Grey Hills Chapter House	San Juan	Indian Service Rd 5000 & Navajo St 5001, NM 87455	4th Monday	Monthly		Tailgate				
Aztec	Cielo Aziti Apts	San Juan	623 S. Park Ave., Aztec, NM 87410	2nd Tuesday	Monthly	10 - 11:30 am	Drop				
Cuba	Cuba Municipal Offices	Sandoval	168 Cordova St., Municipal Bldg., Cuba, NM 87013	1st Thursday	Jan/Mar/May/Jul/Sep/Nov	12:00 am - 2 pm	Tailgate				
Cuba	Cuba Senior Center	Sandoval	168 Cordova St., Municipal Bldg., Cuba, NM 87013	1st Thursday	Jan/Mar/May/Jul/Sep/Nov	noon	Drop				
CITY	SITE NAME - Sites Including Warehouse	County	ADDRESS	DATE	MONTH	TIME	TYPE	Warehouse	Site Contact	Phone	Email
Clovis	<b>Food Bank of Eastern New Mexico: 575-763-6130</b>	Curry	2212 E. Brady Ave., Clovis, NM 88101	Every Friday	Monthly	9 am - 12 pm	Warehouse				
Portales	Roosevelt County Food Pantry	Roosevelt	600 N. Ave. K, Portales, NM 88130	Every Friday	Monthly		Warehouse				
Melrose - Senior Center	Clovis - The Salvation Army	Curry	317 E. 2nd St, Clovis, NM 88101	1st Monday	Monthly	12pm	Drop				
Fl. Sumner	Fort Sumner - Senior Center	Curry	427 Main St., Melrose, NM 88124	1st Tuesday	Monthly	11:30am	Drop				
Anton Chico	Anton Chico - at old school	Guadalupe	510 Main, Fort Sumner, NM	1st Tuesday	Monthly	8:30 am - 10:30 am	Tailgate				
Santa Rosa - Blue Hole	Santa Rosa - Blue Hole	Guadalupe	1089 State Hwy 386, Anton Chico, NM 87711	1st Friday	Jan/Mar/May/Jul/Sep/Nov	9:00am-11:00am	Tailgate				
Vaughn	Vaughn - Vaughn Community Center	Guadalupe	1085 Blue Hole Rd, Santa Rosa NM 88435	1st Thursday	Jan/Mar/May/Jul/Sep/Nov	11:00 am - 11:00am	Tailgate				
Tucuman	Tucuman	Quay	134 E 7th, Vaughn, NM 88533	4th Friday	Monthly	10am- 11am	Tailgate				
			105 Railroad Ave, Tucuman, 88401	1st Wednesday	Jan/Mar/May/Jul/Sep/Nov		Tailgate				
CITY	SITE NAME - 21 Sites Including Warehouse	County	ADDRESS	DATE	MONTH	TIME	TYPE	Warehouse	Site Contact	Phone	Email
Las Cruces	<b>Leaves &amp; Fishes PHONE: 575-523-1272 or Maria Silva Sutton: 575-640-8682 Celia (Cia Teo)</b>	Dofia Ana	320 South Gate Ct., Las Cruces, NM 88005	1ST - 17TH	Monthly	9:00 am - 1:00 pm	Warehouse				
Anthony	Anthony - St. Anthony Catholic Church	Dofia Ana	224 Lincoln Ave., Anthony, NM 88021	3rd Tuesday	Feb/Apr/Jun/Aug/Oct/Dec	9:00 am - 2:00 pm	Tailgate				
Butterfield	Butterfield - Butterfield Community Center	Dofia Ana	9350 Berry Patch, Las Cruces, NM 88011	3rd Thursday	Feb/Apr/Jun/Aug/Oct/Dec	9:00 am - 10:00 am	Tailgate				
Chaparral	St. Thomas Moore Catholic Church	Dofia Ana	588 Lincoln Ave., Anthony, NM 88021	3rd Tuesday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 12:00 pm	Tailgate				
Del Cerro	Del Cerro - Vado/Del Cerro Community Center	Dofia Ana	180 La Fe Ave., Mesquite, NM 88048	3rd Thursday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 11:30 pm	Tailgate				
Hatch	Hatch - Hatch Community Center	Dofia Ana	865 Hwy 167, Hatch, NM 87837	2nd Tuesday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 11:30 pm	Tailgate				
La Union	La Union Tailgate	Dofia Ana	385 Talavera Ave., La Union, NM 88021	1st Thursday	Feb/Apr/Jun/Aug/Oct/Dec	11:00 am - 12:30 pm	Tailgate				
Las Cruces	Mira Vista	Dofia Ana	2141 N. Solano, Las Cruces, NM 88001	2nd Thursday	Jan/Mar/May/Jul/Sep/Nov	10:00 am 11:00 am	Tailgate				
Las Cruces	Chaparral Apartments	Dofia Ana	2350 E. Nevada, Las Cruces, NM 88005	3rd Friday	Jan/Mar/May/Jul/Sep/Nov	10:30 am - 11:30 am	Tailgate				
Las Cruces	Montana Meadows - Montana Meadows Apartments	Dofia Ana	201 Montana Ave., Las Cruces, NM 88005	3rd Friday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 10:00 am	Tailgate				
Las Cruces	Robbers Ridge	Dofia Ana	1571 Medina, Las Cruces, NM 88005	2nd Thursday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 10:00 am	Tailgate				
Las Cruces	St. Genevieve St. Housing	Dofia Ana	1634 Mulberry, Las Cruces, NM 88001	3rd Friday	Jan/Mar/May/Jul/Sep/Nov	12:00 pm - 1:00 pm	Tailgate				
Las Cruces	Montana Village - Montana Senior Village Apartments	Dofia Ana	355 Montana Ave., Las Cruces, NM 88005	1st Thursday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 11:00 am	Tailgate				
Radium Springs	Radium Springs - Radium Spinal Community Center	Dofia Ana	12060 Lincoln Rd., Radium Springs, NM 88054	2nd Tuesday	Jan/Mar/May/Jul/Sep/Nov	1:00 pm - 2:00 pm	Tailgate				
Sunland	Sunland Park Sports Complex	Dofia Ana	4700 McNitt Rd., Santa Teresa, NM 88008	2nd Friday	Feb/Apr/Jun/Aug/Oct/Dec	9:00 am - 1:00 pm	Tailgate				
Columbus	Community Community Center - Spirit of Columbus Community Center	Luna	223 1st St., Columbus, NM 88029	1st Saturday	Feb/Apr/Jun/Aug/Oct/Dec	9:00 am - 12:00 am	Tailgate				
Deming	St. Anna's Catholic Church	Luna	402 S. 1st St., Deming, NM 88023	2nd Friday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 1:00 pm	Tailgate				
Alamogordo	Alamogordo - Sgt. Willie Estrada Memorial Civic Center	Otero	800 E. 1st St, Alamogordo, NM 88310	2nd Wednesday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 11:00 am	Tailgate				
Tularosa	Tularosa - Senior Citizen Center	Otero	35 Radio Road, Tularosa, NM 88352	2nd Wednesday	Jan/Mar/May/Jul/Sep/Nov	1pm - 3 pm	Tailgate				
Truth or Consequences	T or C Tailgate Sierra County Fairgrounds	Sierra	2983 S. Blueway Trc, NM 87901	2nd Tuesday	Feb/Apr/Jun/Aug/Oct/Dec	10:00 am - 12:00 pm	Drop				
Truth or Consequences	TORCH - T or C Housing Homebound	Sierra	Hacienda Orovalle 1425 E. 2nd St, Trc, NM 87901	2nd Tuesday	Feb/Apr/Jun/Aug/Oct/Dec	10:00 am - 12:00 pm	Drop				
	Monday-Wednesday 9 am - 12:00 pm / appointments available in afternoon Monday -Thursday (Closed Friday)										
CITY	SITE NAME - 21 Sites Including Warehouse	County	ADDRESS	DATE	MONTH	TIME	TYPE	Warehouse	Site Contact	Phone	Email
Roswell, NM	<b>The Salvation Army Roswell Corps PHONE: 575-625-2030 / Direct Line 575-347-1459 Duette Waldrop: Mornings Leave Message</b>	CHAVES	207 B E. Chisum, Roswell, NM 88203	Monday - Wednesday	Monthly	9 am - 12 pm	Warehouse				
Roswell	Roswell Homebound	Chaves	Deliver to clients homes	4th Monday	Feb/Apr/Jun/Aug/Oct/Dec	All day	Homebound				
Roswell	Summit - Summit Apartments	Chaves	1600 W. Summit St., Roswell, NM 88203	2nd Monday	Feb/Apr/Jun/Aug/Oct/Dec	1pm	Drop				
Roswell	Wildwood - Wildwood Apartments	Chaves	201 Silver Lane, Roswell, NM 88201	2nd Monday	Feb/Apr/Jun/Aug/Oct/Dec	1:30pm	Drop				
Artesia	Artesia - Our Lady of Grace Catholic Church Hall	Eddy	1111 N. Rosekran Ave., Artesia, NM 88210	4th Tuesday	Jan/Mar/May/Jul/Sep/Nov	11:30 - 1	Tailgate				
Carlsbad	Carlsbad - San Jose Church	Eddy	102 DeBacca, Carlsbad, NM 88220	4th Tuesday	Jan/Mar/May/Jul/Sep/Nov	8am-10am	Tailgate				
Carlsbad	San Jose - San Jose Senior Center	Eddy	2814 San Jose Blvd, Carlsbad, NM 88220	4th Tuesday	Jan/Mar/May/Jul/Sep/Nov	10:30	Tailgate				
Eunice	Eunice Community Center	Lea	1115 Ave L, Eunice, NM 88231	4th Tuesday	Jan/Mar/May/Jul/Sep/Nov	12pm-1pm	Tailgate				
Hobbs	Alto - Good Samaritan The Cedars	Lea	501 W. Alto Dr., Hobbs, NM 88240	3rd Tuesday	Jan/Mar/May/Jul/Sep/Nov	11:00am	Drop				
Hobbs	Hobbs - The Salvation Army Food Bank	Lea	520 East San, Hobbs, NM 88240	2nd Tuesday	Monthly	9am-11am	Drop				
Lovington	Lovington - Bill McKibben Senior Citizen Center	Lea	18 W. Avenue F, Lovington, NM 88260	3rd Tuesday	Jan/Mar/May/Jul/Sep/Nov	9:30am	Drop				
Lovington	Polk - Polk Apts	Lea	214 W Polk Ave, Lovington, NM 88260	3rd Tuesday	Jan/Mar/May/Jul/Sep/Nov	9:30am	Drop				
Carlsbad	Carlsbad - Fire Dept	Lincoln	501 Birch St, Carlsbad, NM								