



HEALTH CARE  
AUTHORITY



## ILT Training Schedule October-December 2025

*INVESTING FOR TOMORROW, DELIVERING TODAY.*

# OCTOBER 2025 TRAINING SCHEDULE

Monday	Tuesday	Wednesday	Thursday	Friday
		1 <b>1-3pm MT</b> - Introduction to Provider and PED Enrollment System Training and EZ Sign	2	3
6	7 <b>2-3pm MT</b> - How Do I Complete Individual Billing or Individual Billing MCO Only Application	8	9 <b>1-3pm MT</b> - How Do I Complete a Supplemental Update, CHOA, CHOW, or Recertification Application Training	10
13	14 <b>1-3pm MT</b> - How Do I Complete a Rendering, Rendering MCO Only, Rendering-S, or Disaffiliation Application Training	15	16 <b>1-3pm MT</b> - Provider Open Office Hours	17 <b>11-12pm MT</b> - How Do I Complete an Initial PED Application Training
20	21	22 <b>1-3pm MT</b> - Introduction to Provider and PED Enrollment System Training	23 <b>10-11pm MT</b> - PED Open Office Hours <b>1-2pm MT</b> - Indian Health Services Provider Open Office Hours	24
27	28 <b>11-12pm MT</b> - How Do I Complete Group Billing or Group Billing MCO Only Application Training	29	30 <b>1-3pm MT</b> – FQHC Provider Open Office Hours	31



# NOVEMBER 2025 TRAINING SCHEDULE

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5 <b>1-3pm MT</b> - Introduction to Provider and PED Enrollment System Training	6	7
10	11	12	13 <b>10-12pm MT</b> – PED Open Office Hours	14
17	18 <b>1-3pm MT</b> - How Do I Complete a Rendering, Rendering MCO Only, Rendering-S, or Disaffiliation Application Training	19 <b>1-3pm MT</b> - Introduction to Provider and PED Enrollment System Training	20 <b>1-3pm MT</b> - Provider Open Office Hours	21 <b>11-12pm MT</b> – How Do I Complete an Initial PED Application Training
24	25 <b>11-12pm MT</b> - How Do I Complete Group Billing or Group Billing MCO Only Application Training	26	27 <b>Thanksgiving</b>	28 <b>Holiday</b>



# DECEMBER 2025 TRAINING SCHEDULE

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3 <b>1-3pm MT</b> - Introduction to Provider and PED Enrollment System Training	4	5
8	9 <b>2-3pm MT</b> - How Do I Complete Individual Billing or Individual Billing MCO Only Application	10	11 <b>10-12pm MT</b> – PED Open Office Hours	12
15	16 <b>1-3pm MT</b> - How Do I Complete a Rendering, Rendering MCO Only, Rendering-S, or Disaffiliation Application Training	17 <b>1-3pm MT</b> - Introduction to Provider and PED Enrollment System Training	18 <b>1-3pm MT</b> - Provider Open Office Hours	19 <b>11-12pm MT</b> – How Do I Complete an Initial PED Application Training
22	23 <b>11-12pm MT</b> - How Do I Complete Group Billing or Group Billing MCO Only Application Training	24	25 <b>Christmas</b>	26
29	30	31	1 <b>New Years Day</b>	



# HOW TO SIGN UP

- **To sign up for Instructor-Led Virtual Training**

1. Select the Library on the left-hand side of the screen
2. Select “Provider and PED Enrollment System”
3. Select desired topic:
  - Introduction to the Provider and PED Enrollment System
  - Taxonomy
  - Applications in the Provider and PED Enrollment System
  - Open Office Hours
4. Select “Attend”
5. Select the desired Instructor-Led Training
6. Review and register for the desired Instructor-Led Training

- LMS User Guide- <https://www.hca.nm.gov/wp-content/uploads/Learning-Management-System-Participant-User-Guide-for-Training.pdf>

