

## **RHCDF FY25-27 FAQs**

1. **If I already have an RHCDF grant, can I apply for this one?** A: Yes, current and former recipients and applicants of the RHCDF are eligible. However, you must describe how the funding will not be duplicative of your current funding.
2. **Is there a limit for how much funding we can ask for?** A: No, there is no set limit, but requests must be supported by a reasonable justification and budget. The total fund is \$46,000,000, and we anticipate funding multiple projects.
3. **Can funds be extended beyond 2027?** A: No, all funds must be used within the contracted funding period.
4. **What happens if we don't use the funds within the allotted time?** A: Any unused funds remaining after the grant period ends will not be issued, and any unspent dollars must be returned to the state.
5. **What if we don't meet our goals or intended outcomes as outlined in the contract?** A: All contractual obligations related to service delivery must be fulfilled within the specified timeframe to remain compliant with RHCDF requirements. If activities are not completed, organizations may need to return funds to the state.
6. **Do I have to show receipts?** A: Yes, receipts are required for certain processes such as reconciliations and audits.
7. **Can I get my funds upfront?** A: Yes, you may invoice the state for awarded funds either in advance (prospectively) or after expenses have been incurred (retroactively).
8. **Only some of my providers are enrolled with Medicaid. Can we still apply?** A: Yes, but please note that any new services provided through this funding must be Medicaid-eligible.
9. **Do all services under the grant need to be Medicaid reimbursable?** A: Yes, all services must be Medicaid reimbursable. If you're unsure, please confirm service eligibility by contacting your Managed Care Organization (MCO) or emailing the NM Medicaid Benefits Bureau, Kresta Opperman at [kresta.opperman@hca.nm.gov](mailto:kresta.opperman@hca.nm.gov).
10. **When will applicants be notified of approval?** A: Funding notifications will be sent according to the timeline outlined in the RFA. These dates are subject to change, with proper notification.
11. **What is an Access Champion?** A: Access Champion status is an early application option for expedited funding. Applicants must meet specific criteria to qualify. Please refer to the RFA for detailed guidelines.
12. **Can awarded funds be used for administrative expenses?** A: Yes, funding can be used for administrative costs, including salaries.

13. **Can these funds be used to purchase property?** A: No, funds cannot be used to purchase land or property. However, you may use funds for renting, leasing, or making facility upgrades.
14. **Can we use these funds to buy vehicles?** A: Yes, there are certain restrictions and regulations for vehicle purchase with state funds. Please direct your specific inquiry using the designated channels on our website.
15. **When are the invoices due?** A: Invoices can be submitted either monthly or quarterly, depending on your organization's accounting system. Year-end invoices are due by July 15th.
16. **Do you operate on a fiscal or calendar year?** A: The state of New Mexico operates on a fiscal year, from July 1 to June 30. Quarterly and annual reports, as well as invoices, follow this schedule.
17. **How can I get assistance with submitting my application through the portal?** A: Submittable offers live chat support for technical difficulties. Look for the chat icon on the bottom right corner of the screen to connect with a representative. If you still need help, please submit your question through the HCA website's inquiry form following the question submission instructions.
18. **What do 'outpatient' and 'inpatient' mean on the application?** A: Inpatient care refers to when a patient is admitted to a healthcare facility for more than 24 hours. Outpatient care is when a patient receives treatment without being admitted, such as visiting a clinic or urgent care.
19. **Where can I find my DFA Vendor Code?** A: A vendor code is not required when applying, but if you know it, you can include it. The Department of Finance and Administration (DFA) assigns this unique contractor code after completion of a W-9 form. All contractors must have a vendor code to enter into contracts with state government.
20. **Is there a separate workplan form or is it included in the Submittable questions?** A: The workplan is a separate form in Submittable. Once you submit your first application form, you'll receive instructions via email confirmation. If you're having difficulty, contact Submittable chat support for assistance.
21. **Can we apply for services outside of the Service Area Gaps listed in the RFA and application?** A: Yes, you can. Applicants addressing Service Area Gaps will receive additional points in the scoring process. Appendix B (pages 16-27) provides this list and guiding criteria for reviewing applications.
22. **Is it possible to see the application questions without creating a Submittable account?** A: No, but the RFA includes an overview of required components and a summary of questions in each section. For exact questions, you'll need to view the application in the portal.

23. **Will projects selected as alternates under the last funding cycle go through the same process of reapplication?** A: Yes, if you would like to be considered for funding this cycle you must submit an application to apply. We are continuing to review alternates from the last funding cycle as funds become available under that grant allocation.
24. **If you apply for the earlier date, do you also apply for the regular deadline?** A: No, it's a single submission, whether you choose to apply earlier or later. Applications not selected for the Access Champion Award will still be evaluated for the regular funding opportunity.
25. **How far back can we submit invoices for retroactive payments?** A: The funding start date is expected on Jan 1, 2025 (or November 1, 2024, for Access Champion awardees). Funding cannot be applied to work completed before the contract date.
26. **How do I apply?** Make an account with Submittable and apply here:  
<https://newmexicohealthcareauthorityhca.submittable.com/submit/306722/rhcdf-fy25-27>
27. **Do you have information about the 1115 Waiver?**  
A: This can be located on the HCA website at the bottom of the "Rural Health Care Delivery Fund" section.

Still have questions?

1. **For immediate responses, ask our interactive chat tool:**

[https://www.chatbase.co/chatbot-iframe/zlxkqGEDeqsK\\_b-43a01j](https://www.chatbase.co/chatbot-iframe/zlxkqGEDeqsK_b-43a01j)

2. **Or, submit a question here using our forum:**

<https://newmexicohealthcareauthorityhca.submittable.com/submit/305911/rural-health-care-delivery-fund-questions>