

Date:

FROM(OFFICE)	
Address	
Contractor/Phone	
Program Manager	
TO	
ADDRESS	
Contact/Phone	
<u>Signatures & Date</u>	
Transferring FAFM	
Receiving FAAM	
ASD FAM	Nancy Takacs
ASD Bureau Chief	Gerald Chavez

COMMENTS:

Transfer (T)
Donation (D)
Destruction (DE)
Recycle (R)
Inventory (I)

[illegible]

Date:

Created by Nancy Takacs, Fixed Asset Coordinator
March 2011
ASD C-063

Date:

[illegible]

Office:

Date:

Serial Number	Item/description	Condition	Requested Action	Estimated current value